

West Contra Costa Unified School District
Office of the Superintendent

Friday Memo
April 22, 2022

Upcoming Events – Kenneth Chris Hurst Sr., Ed.D

April 20 - May 13, 2022: WCCUSD 55th Annual Student Art Showcase
April 25: Strategic Planning Guiding Coalition; Virtual Meeting 5:30-7:30pm
April 26: Community Safety Forum
April 27: Board of Education Regular Meeting
May 4: Board of Education Regular Meeting

Next Board of Education Meeting April 27, 2022– Kenneth Chris Hurst Sr., Ed.D

Closed Session will begin at 4:30pm

Response to Board Member Inquiry about Charter School Progress 2021-22- Robert McEntire & Margarita Romo

Charter schools were provided a Charter School Calendar of Submissions for the 21-22 year that details the various documents and information needed for the district to provide oversight. The list includes categories for each area including financials, education program, safety, administration, and facilities, attendance and enrollment, among others. For the most part, charter schools have complied with the requests to provide documents. If issues are encountered and cannot be resolved with the charter school, we will report out to the board via a Friday memo.

In order to provide adequate oversight, multiple departments within the district are involved in reviewing annual submissions. Please read below for summaries from each department.

Business Services

Financial Reports

To date, the fiscal items that have been reviewed are the charter school budgets, unaudited actuals, first interim, and second interim. Charter schools were informed about the requirement to set aside sufficient cash reserves based on their ADA. Some charter schools are not meeting this reporting requirement and Business Services is working with the charter schools to correct the issues.

Additionally, per review of the interim reports, many charter schools are experiencing lower enrollment and ADA than projected, resulting in lower revenues. Overall enrollment in charter schools have increased from previous years.

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Compliance with Parcel Tax Settlement Agreement

In order to receive parcel tax revenues from the district, charter schools are required to provide an income statement, among other items, detailing the parcel tax revenues received and expended each year. This information is due in September each year for the previous fiscal year and must be presented on the charter school's financial audit report each year (usually due in December).

Alternatively, charter schools can engage their auditors to complete a parcel tax audit which would satisfy this part of the agreement, once provided to the district. All charter schools have met the requirements of the parcel tax settlement agreement to date, with the exception of Richmond College Prep. According to the school, their auditor is working on a Measure T Parcel Tax Audit. Business Services wrote a letter to the school indicating their failure to provide the Measure T revenues and expenditures on an audit report or a Measure T audit in a timely manner. This year, financial audit reports were due January 31st. Richmond College Prep received an extension to submit their audit by February 28th which is when the district would have expected to see the Measure T revenues and expenditures on the audit report or a Measure T audit.

Other Items

When Summit Tamalpais was granted approval of their renewal petition on December 22, 2020, a letter was issued requiring the school to provide quarterly reports regarding the data reflected in the conditions detailed in the letter beginning in the 2021-22 year. Summit Tamalpais submitted their first quarterly report covering the third quarter of 2021-22 on April 11, 2022. The district has written to the school to inform them they are out of compliance with the first three quarters of the year and request they be submitted as soon as possible. Staff has communicated the due dates for future reports as follows:

- Q1 - July, August, and September - Due October 15th
- Q2 - October, November, and December - Due January 15th
- Q3 - January, February, and March - Due April 15th
- Q4 - April, May, and June - Due July 15th

Education Services

Education Services is working on reviewing English Learner Master Plans for the schools that have provided them. Business Services is following up with four schools that have not provided their plans.

Human Resources

Human Resources is working on reviewing charter school teacher credentials.

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Facilities

The Facilities Department was successful in negotiating long term facilities use agreements with Richmond College Preparatory and Invictus Academy. Caliber: Beta Academy is on track to move to a new facility on the North Campus site in the fall. The terms for each agreement are as follows:

- Caliber: Beta Academy - July 1, 2017 to June 30, 2057
- Invictus Academy - July 1, 2021 to June 30, 2025
- Leadership Public Schools - April 26, 2012 to date at which the charter school is ineligible for to receive and/or occupy the Facilities under the Charter School Facilities Program, unless the Agreement is otherwise earlier terminated as provided in the Agreement.
- Richmond College Preparatory - July 2021 to June 30, 2026

Contract Update for the 4/27/22 Board Meeting – Robert McEntire-Mary Kitchen & Team

Bay Area Community Resources – Community Engagement- Dover Elementary and Lake Elementary

The original contract is amended as follows:

Adding coach recess services at Lake and Dover Elementary:

Lake:1 Recess Coordinator

Commitment: M-F, 8:15 am – 1:45 pm.

Effective Dates: Aug 16, 2021 - Nov 13, 2022

Dover:1 Recess Coordinator

Commitment: M-F, 8:15 am – 1:45 pm.

Effective Dates: Aug 16, 2021 - June 8, 2022

The Recess Coordinator will run a program focused on teaching and organizing safe and inclusive games during recess. They will teach and promote conflict resolution tools to encourage safe and inclusive play. This position is specifically designed to promote daily physical activity as the norm for students less likely to participate.

Delay in amendment due to funding allocation

[Link to Additional Information](#)

Bay Area Community Resources – Expanded Learning Dept.

BACR will provide summer enrichment at Obama, Dover, and Nystrom. Programming will take place from 12:00 PM-5:30 PM between June 21st thru July 21st, 2022 for 4 days per week. Each program will serve up to 200 students.

[Link to Additional Information](#)

Bay Area Community Resources – Richmond High School

The Original contract is amended as follows:

Bay Area Community Resources will have an additional counselor therapist at Richmond High School and will provide the additional services:

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The Crisis Counselor will address the initial crisis to a manageable situation and pass it on to a regular therapist or outside agency if ongoing therapy is indicated. A Crisis Counselor may see students several times to address the current crisis. The Crisis Counselor services respond to the many emotional needs at Richmond High including traumatic events, grief and loss, peer and partner problems, home issues and more. We may provide one-time crisis response, short-term therapy/counseling, assessment of needs and assets, and referral to other providers if continuing services are indicated.

Services will be provided 5 days per week, 8:30 am - 4:30 pm. 1 therapist 1 FTE

[Link to Additional Information](#)

Common Vision – Community Engagement – Peres Elementary and King Elementary

Common Vision's mission is to directly connect children with the living world around them. Common Vision works with school communities to build campus green spaces, develop hands-on outdoor learning programs and improve access to fresh foods. The programs' objectives are to 1) set up and maintain the physical infrastructure needed for a hands-on outdoor learning program; 2) provide all needed supplies and materials; 3) facilitate outdoor learning and stewardship activities, aligned with subject areas and instructional goals, with specialist instructors working alongside classroom teachers.

Services will be provided at Peres and King Elementary school.

Peres - 1 instructor-coordinator 2 days/week 7 hours per day

King - 1 instructor-coordinator 3 days/week 7 hours per day

[Link to Additional Information](#)

Contra Costa Health Services – Community Engagement

Contra Costa Health Services will provide the following services:

Behavioral Health Services: The work of the MHCS will include providing client-centered mental health counseling for both Medi-Cal and non-Medi-Cal students, supporting the improvement of school climate, implementing positive behavioral interventions and support, collaborating, and supporting school site staff.

School-Based Health Clinics: To provide youth-friendly medical, dental and behavioral health services to youth through school-based clinics. Schedule varies by site, each site will receive between 1-5 days/week of clinic services. Each clinic day is between 4 and 8 hrs. Part of the agreement also includes; The County will employ one (1) full-time Mental Health Clinical Specialist (MHCS) assigned to Helms Middle School, and the District agrees to pay \$35,000 annually for such employment. The County agrees to pay for the remainder of the salary and the benefits costs for this position.

See the proposal and agreement 28-935 attached for more details.

[Link to Additional Information](#)

D&D Integrated Solutions – Chavez Elementary

Procurement: District will utilize Piggyback Bid PEPPM-CA 528899-123 through D&D Integrated Solutions for the procurement of Promethean Panels for Chavez Elementary School. At Chavez Elementary, the technology is out of date and not well aligned to the ever evolving and improving programs used daily by teachers and students. The Smart Boards will allow teachers to teach from the front of the room, provide more hands-on learning, clearer visuals and tools to support improved classroom routines and procedures such as timers, screen shots and a variety of math tools. This proposal will make learning both more engaging for students and more efficient for teachers.

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[Link to Additional Information](#)

East Bay Center for the Performing Arts – Community Engagement - Grant, King, Nystrom, Obama and Stege

The Original contract is amended as follows:

The East Bay Center for the Performing Arts will provide services at the additional school sites; Grant, Nystrom, Obama, and Stege in addition to King Elementary as stated in the original contract. EBC will provide music and performing arts classes during the school day, with the goal of building students' skills in the arts and positively impacting student achievement, socio-emotional health, and school climate. Services will be provided 3-4 days per week at each site, 3-6 hours per day depending on the number of classrooms and bell schedule. Each student at every school will receive at least one 30-45 min class once per week. Grant, King, Nystrom, Obama: 2 staff (.4 FTE each), 4 days per week Stege: 2 staff (.2 FTE each), 2 days per week. Delay in contract due to funding allocations.

[Link to Additional Information](#)

Edventure More – Expanded Learning

EDMO will be providing full day summer enrichment at Chavez, Verde, and Stewart. Program will take place from 8:30am-5:30pm between June 21st-July 21st, 2022. Each program will serve up to 200 students.

[Link to Additional Information](#)

Interpreting Consulting Services – Special Education

Provides translation and sign language services to ensure access for deaf/hard of hearing students and parents.

Littera Education Inc. - Washington Elementary

The original contract is amended as follows:

Adding additional services at Washington Elementary:

Littera Education will provide a tutoring curriculum that includes awareness, phonics, vocabulary knowledge generation, argument, and comprehension. 10 weeks of Littera provided tutoring, for half-hour sessions three times per week at a 2:1 ratio. Tutors will not be physically on-site but will provide virtual after-school tutoring to students at Washington Elementary School.

Original Exhibit B attached for services being provided at several sites.

Bayview, Chavez, Collins, Coronado, Dover, Downer, Ellerhorst, Highland, Fairmont, Ford, Grant, Harding, King, Lake, Lincoln, Mira Vista, Montalvin, Murphy, Nystrom, Peres, Riverside, Sheldon, Stewart, Tara Hills, Verde, Washington, Michelle Obama, Betty Reid Soskin MS, DeJean MS, Helms MS, Hercules MS, Pinole MS, Korematsu MS.

[Link to Additional Information](#)

Moss Adams LLP - Business Services

On October 18, 2017, the WCCUSD board of education approved an amendment to the agreement with Moss Adams LLP to complete phase 2 of the Forensic Accounting Investigation Review which involves the review of the recommendations to verify implementation. These recommendations came from the Vicenti, Lloyd & Stutzman Forensic Accounting Investigation completed in 2016. Due to the COVID-19 pandemic and staff

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shortages, phase 2 has been delayed and is planned to take place in FY 2021-22. Phase 2 is anticipated to cost \$50,000 plus no more than 5% of the contract amount for reimbursable expenses (\$2,500).

[Link to Additional Information](#)

Social Policy Research Associates – Expanded Learning

SPR will provide the following services: Collaborate with WCCUSD to strengthen their evaluation and continuous learning process (alignment of program plan, quarterly reports, annual outcome measures, and continuous quality improvement plans); provide feedback on how to modify POA as needed. Identify evaluation quality measures beyond the PQA and outcome measures; Conduct up to 20 phone interviews with key stakeholders including school district staff, parent representatives, community partners and agency directors. Conduct 2 focus groups with school site community outreach staff and community schools managers; Collect data that is relevant to the 21st Century APR reporting; Prepare draft and final memo for WCCUSD staff and stakeholders highlighting findings from interviews and outlining implications for WCCUSD planning for the FY 2021-2022 school year; Present on findings to key stakeholders (as requested); Prepare 21st Century APR Reporting for WCCUSD. 5,000 students / 400 staff

[Link to Additional Information](#)

Sylvan – Shannon Elementary School

The Original contract is amended as follows: Adding services at Shannon Elementary School

- 36 hours of student academic intervention support in English Language Arts or Mathematics
- Students will be selected by Shannon Elementary utilizing STAR scale results and then post assessed using the STAR Renaissance assessment test by Sylvan Learning.
- Assessment results & school data will be used to place students in groups of 8
- Sylvan will provide pre and post-test data to Shannon Elementary

Shannon Elementary agrees to initially notify parents/guardians of Sylvan services to be provided

Instruction will be delivered 4 days per week (Monday, Tuesday, Wednesday, and Thursday for 50 minutes sessions during the school day.

School being served in the original contract: Mira Vista

[Link to Additional Information](#)

West Contra Costa Public Ed Fund – West Coast Chess Alliance – Mira Vista Elementary

The original contract is being amended as follows: Add additional classes at Mira Vista Elementary School; WCCA's mission is to utilize the many educational and social benefits of playing chess, to engage, enrich and empower young minds living in at-risk neighborhoods to develop critical and strategic thinking skill sets to help them be successful both academically and in life. The program objective is to develop and provide chess enrichment programming for individual schools for both after-school and in school. The chess program will be providing a mentally stimulating fun activity that will engage students in the learning process. It also teaches students how to win and more importantly how to lose gracefully. Chess is the ultimate game that teaches you strategy. Developing a strategic mindset or way of thinking is one of the goals of education.

The program will be offered as follows:

Monday 3:00 - 4:00 pm 4/11/22 - 6/8/22 8 classes x \$60 = \$480.00

Friday 12:55 - 1:50 pm 4/15/22 - 6/3/22 8 classes x \$60 = \$480.00

Friday 12:00 - 12:55 pm 4/15/22 - 6/1/22 8 classes x \$60 = \$480.00

[Link to Additional Information](#)

West Contra Costa Public Ed Fund – OAASA

Freedom School includes five essential components: academic enrichment, family engagement, social action, intergenerational servant leadership, and nutrition/health. Richmond CDF Freedom School will serve k-8th grade students and all classes will be in small groups of ten students or less. The program is completely free, and students will receive two nutritious meals and a snack daily, as well as a book each week to keep and help build their home libraries. Freedom School aims to curb summer learning loss, enhance children’s motivation to read, make them feel good about learning, and increase cultural knowledge and pride. Freedom School scholars engage in a research-based, multicultural Integrated Reading Curriculum that supports them and their families through five essential components: high-quality academic enrichment, parent and family development, Civic engagement and social action, Intergenerational servant leadership development and nutrition, health, and mental health. Each year, all Freedom Schools around the country choose a social justice topic to focus on throughout the summer and culminating in the National Day of Social Action. This focus on national and local social action encourages both youth and community organizing. The Freedom School program structure also included volunteers to serve as role models through daily read alouds and volunteers. This allowed students to interact with people from all walks of life who live in their local community and learn about various career paths- all centered around the importance of literacy.

[Link to Additional Information](#)

Thursday, April 21, 2022

[How to Make AP STEM Classes More Diverse and Inclusive - Education Week](#)

Two in 5 Black and Latino students say they want to go to college and have a passion for science, technology, engineering, and math (or STEM). But only about 3 percent of these students are enrolled in Advanced Placement STEM courses such as AP Biology, AP Chemistry and AP Physics I. A [new report](#) found a solution to ensuring more Black and Latino students have access to these courses involves more than rethinking enrollment criteria.

The trusted adult system has also worked at Pinole Valley High School in Pinole, Calif., which offers an IB program instead of AP courses. The school, which is predominantly Latino, switched from AP to IB only a few years ago in part to provide more rigorous course offerings to students, including the opportunity to graduate with both a high school and IB diploma by completing a full two-year multi-disciplinary IB program, said Principal Kibby Kleiman.

Wednesday, April 20, 2022

[Contra Costa County School Districts Name Top Educators for 2022-23](#) | East County Today

Nineteen educators in Contra Costa County have been named their school districts’ teacher of the year. With that distinction, they represent the nearly 8,600 teachers teaching in Contra Costa County public schools and community colleges. Eligible teachers have also submitted their applications to be considered for the 2022-2023 Contra Costa County Teachers of the Year which is organized by the Contra Costa County Office of Education (CCCOE). This marks the 50th Anniversary of the Contra Costa County Teachers of the Year Program. This year’s theme is 50 Years of Teaching Excellence.

- **Luis F. Chacon**, West Contra Costa Unified School District, Richmond High School
- **Nashon Williams**, West Contra Costa Unified School District, Lovonya DeJean Middle School

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[WCCUSD superintendent 'Community Meet & Greet' set for CoBiz | Richmond Standard](#)

West Contra Costa Unified School District (WCCUSD) Superintendent Dr. Kenneth Chris Hurst will sit down for a “Community Meet & Greet” Sat., April 23 at Noon at [CoBiz Richmond](#), Inc., 1503 Macdonald Ave. in downtown Richmond.

The free event, which is sponsored by Richmond’s [Soulful Softball Sunday](#), welcomes students, parents, staff and community members to a panel discussion moderated by Berkeley Unified School District (BUSD) Board President Ka’Dijah Brown.

[Vallejo High badminton team falls to Hercules - Times-Herald](#)

The Vallejo High badminton team fell to Hercules 10-7 on Tuesday in Tri-County Athletic League play. In boys singles, Ruben Dapililla beat Justin Sayasinh 21-16, 21-19; John Paul Gutierrez beat Collin Kuang 21-11, 21-9; Reynard Nevada knocked off Carter Munios 21-16; 22-20. Ricky Dumag Jr. beat Jadon Melurio 14-21, 21-11, 21-14.

In boys doubles, the teams of Gutierrez/Ruben Dapikilla (21-14, 21-11); Rodonel Escobar/Brandon Palting (18-21, 23-21, Hercules forfeited the third set) and Kyle Mabasa/Christian Cagampang (21-19, 21-13) all won.

Tuesday, April 19, 2022

[Prep roundup: Ashley lifts Santa Teresa over Monte Vista Christian - The Mercury News](#)

Softball

No. 12 Pinole Valley 5, Las Lomas 0

Kailani Tatro struck out 16 in a four-hitter and had three hits as Pinole Valley defeated visiting Las Lomas in a non-league game. Aneesa Brewer drove in two runs for the Spartans, who improved to 15-2. Las Lomas fell to 7-5

[WCCUSD Office of African American Student Achievement seeks social work interns | Richmond Standard](#)

The West Contra Costa Unified School District’s (WCCUSD) Office of African American Student Achievement (OAASA) and the Positive School Climate department are seeking social work interns to work primarily with Black/African American children and their families.

“This is an exciting opportunity to support children with their academic and socio-emotional needs,” according to district officials.

Monday, April 18, 2022

[Hercules High's Sam Umzurike named to Academic All-America Team | Richmond Standard](#)

Hercules High junior Sam Umzurike is a big contributor both on the football field and within the classroom. That’s why Umzurike was among 100 high school football players in California to be named as the 2021 Academic All-America Team by [High School Football America](#), which is hosting its second annual iteration of the recognition, powered by [scoutSMART](#). To be considered for the 2021 Academic All-America Team, a player has to be a contributing member of a varsity football program in 2021 and have a minimum GPA of 3.5 on a 4.0 scale.

[Baseball's Bay Area-bred heroes: Players who got their start here have left a huge imprint on ...](#)|

Mercury News

The words were delivered more than 30 years ago on a movie set in an Iowa cornfield. But they resonate just as deeply today. “America has rolled by like an army of steamrollers. It has been erased like a blackboard, rebuilt and erased again. But baseball has marked the time,” James Earl Jones’ character, Terrence Mann, told Kevin Costner’s Ray Kinsella during their climactic scene in the iconic 1989 movie “Field of Dreams.”

Ernie Broglio (El Cerrito)

He was a 20-game winner with the Cardinals in 1960, but the El Cerrito High product is best known for being the guy the Cubs got for future Hall of Famer Lou Brock in one of the most lopsided trades in MLB history. Broglio won seven more games before shoulder injuries ended his career.

Cal/OSHA Summary of Investigations - Michael Booker/Luis Freese

Cal/OSHA has completed inspections initiated by complaints and referrals at nine sites throughout the District. The investigation completed at the Nutrition Center determined that no violation has been found as a result of the inspection. A general violation has been cited at the eight school sites, including Bayview ES, Downer ES, Ford ES, King ES, Stege ES, Hercules MS, Hercules HS, and Kennedy HS.

The general violation citation is Title 8 CCR Section 3205 (c)(3)(B). COVID-19 Prevention. Cal/OSHA found that prior to and during the course of the inspection, the employer failed to provide written notification within one business day of the time the employer knew or should have known of several COVID-19 cases occurring on and around August 2021 through January 2022, which may include the following instances:

Instance #1: The employer failed to give written notice to all employees that included the cleaning and disinfection plan required by Labor Code section 6409.6(a)(4) in a form readily understandable by employees, that people at the worksheet may have been exposed to COVID-19 [(c)(3)(B)3.]

Instance #2: The employer failed to provide notice required by Labor Code section 6409.6(a)(2) and © to the authorized representative of the employees at the school during the high-risk exposure period. [(c)(3)(B)4.]

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Site	Investigation Period	Instances	Abatement	Proposed Penalty
Bayview ES	10/1/21 - 3/23/22	1,2	Corrected During Inspection	\$550
Downer ES	9/22/21 - 3/21/22	1,2	Corrected During Inspection	\$750
Ford ES	9/29/21 - 3/21/22	1	Corrected During Inspection	\$550
King ES	10/1/21 - 3/23/22	1,2	Corrected During Inspection	\$550
Stege ES	9/29/21 - 3/23/22	1	Corrected During Inspection	\$550
Hercules MS	9/22/21 - 3/21/22	1,2	Corrected During Inspection	\$550
Hercules HS	9/22/21 - 3/21/22	1,2	Corrected During Inspection	\$650
Kennedy HS	10/1/21 - 3/23/22	1,2	Corrected During Inspection	\$650
Nutrition Center	9/29/21	0	N/A	\$0

At all sites, the violations were deemed corrected during the inspection, so the resulting proposed penalty has been reduced by 50%. The District has posted the notices and paid the fines, resolving all investigations.